

Agenda Item 1.4

Opening of the Meeting

Adoption of the Agenda and Meeting
Schedule

Document 1.4b/Rev.1

**Provisional Annotated Agenda and
Schedule**

Action Requested

- Review the provisional agenda and schedule
- Propose amendments as desired
- Adopt the agenda and schedule

Submitted by

Secretariat



Note:

Delegates are kindly reminded to bring their own document copies to the meeting, if needed.

Secretariat's Note

In Revision 1, the resolution number has been corrected in the description under agenda item 6.2.5. Documents column has been updated, including a few new information documents.

PROVISIONAL ANNOTATED AGENDA AND SCHEDULE

Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
Day 1 - Monday, 7 September 2020				
10:00-12:00	Heads of Delegation Meeting Open only to Heads of Delegations of the Parties. Online link will be sent to Heads of Delegations.	Host Country		
12:30	<i>Online session will be opened. Meeting link will be sent to registered participants in advance. Participants can log in anytime between 12:30 and 13:00 CEST for a “coffee room”, while checking video and audio connections</i>			
13:00	1. Opening of the Meeting The Meeting will be opened by the Chairperson of the Advisory Committee at 13:00 on Monday, 7 September 2020.			
13:00-15:00 incl. breaks	1.1. Welcoming Addresses The Secretariat will brief the Meeting about the special arrangements for this online meeting. Philippe De Backer, Minister in charge of the North Sea, Belgium, will welcome participants, followed by opening remarks of Amy Fraenkel, Executive Secretary of CMS and ASCOBANS.			
	1.2. Rules of Procedure The Chair of the Advisory Committee will draw the Meeting’s attention to the Rules of Procedure. The Rules of Procedure adopted at the 7 th Meeting of the Parties remain in force unless an amendment is called for. The Secretariat will present a draft annex to the Rules of Procedure to cover virtual meetings.	Sami Hassani	Doc.1.2 ROP Doc.1.2b/Rev.1 Annex to the ROP (operating procedures for virtual meetings)	Rules of Procedure confirmed, annex adopted.

Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
13:00-15:00 incl. breaks	<p>1.3. Election of Officers</p> <p>The Chair of the Advisory Committee will request the Meeting to elect a Chair and Vice-Chair from among the delegates of the contracting Parties.</p>	Sami Hassani		Chair and Vice-Chair elected.
	<p>1.4. Adoption of the Agenda and Meeting Schedule</p> <p>The Chair will invite the Meeting to review the Provisional Agenda and Schedule and to make any proposals for amendment prior to their adoption.</p> <p>Late items and topics to be discussed under item 8 (Any Other Business) may be suggested.</p> <p>The establishment of working groups may be proposed.</p>	Chair	Doc.1.4a/Rev.1 Provisional Agenda Doc.1.4b/Rev.1 Prov. Annotated Agenda and Schedule Inf.1.4/Rev.1 List of Documents	Agenda adopted. Schedule endorsed. Working Groups established, Chairs selected.
	<p>1.5. Credentials Committee</p> <p>The Chair will invite Parties to nominate a chair and members of a Credentials Committee for the purpose of reviewing the original credentials of official delegations.</p>	Chair		Credentials Committee established.
	<p>2. Opening Statements</p> <p>Delegates and observers will be given opportunity to make brief statements (3 min.), if desired. However, since the Meeting is taking place online, the Secretariat encourages submitting written statements instead, which will be posted on the meeting website.</p> <p>All are kindly requested to submit any opening statements to the Secretariat in writing in advance of the Meeting.</p>	Chair		Note taken.
	<p>3. ASCOBANS Outreach and Education Award 2020</p> <p>The Secretariat will announce the winner of the 6th Award. The recipient will have an opportunity to address the Meeting.</p>	Secretariat		Winner of the award announced.

Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
	Break 10-15 min.			
15:00	4. Reports			
15:00-17:00 incl. breaks	4.1. Report of the Chair and Vice-Chair of the Advisory Committee The Chair and Vice-Chair of the Advisory Committee will report on the work of the Committee since the 8 th Meeting of the Parties.	Sami Hassani, Penina Blankett	Doc.4.1 Evaluation of Implementation of the 2017-2020 Work Plan	Report noted. Guidance given.
	4.2. Report of the Secretariat The Secretariat will report on its activities, progress made, and difficulties encountered since the 8 th Meeting of the Parties.	Secretariat	Doc.4.2 Report of the Secretariat	Report noted. Guidance given.
	4.3. National Reports of ASCOBANS Parties The Secretariat will present a summary of the national reports submitted for data of 2016 - 2019. The Chair will invite Parties to give brief reports (5 min.) on major successes and challenges in their implementation of the Agreement and cooperation with each other.	Secretariat Parties	Inf.4.3 Summary Compilation NR.1 Finland NR.2 United Kingdom NR.3 Belgium NR.4 Denmark NR.5 Netherlands NR.6 Germany NR.7 France	Reports noted.
	4.4. Reports from Non-Party Range States The Chair will invite representatives of Non-Party Range States to give brief reports (5 min.) on their conservation activities relating to small cetaceans. All are kindly invited to submit any progress reports to the Secretariat in writing in advance of the Meeting.	Non-Party Range States		Note taken.



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	<p>4.5. Reports from Observer Organizations</p> <p>The Chair will invite representatives of observer organizations to give brief reports (5 min.) on their conservation activities relating to small cetaceans.</p> <p>All are kindly invited to submit any progress reports to the Secretariat in writing in advance of the Meeting.</p>	Observer Organizations	Inf.4.5a UNEP Inf.4.5b ACCOBAMS Inf.4.5c HELCOM Inf.4.5d IWC	Note taken.
17:00	End of Day 1			
<p>Optional Open-mic Happy Hour 17:30-18:30</p> <p><i>Celebrate the first online ASCOBANS MOP with fellow delegates and the Secretariat - bring your own snacks.</i></p>				

Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
Day 2 - Tuesday, 8 September 2020				
10:00	1.5. Report from the Credentials Committee The Chair of the Credentials Committee will present its report.	Chair of the Credentials Committee		Report noted and accepted.
10:00-13:00 incl. breaks	7. Administrative and Budgetary Issues			
	7.1. Financial and Administrative Matters 2017-2020 The Secretariat will present its report on financial and administrative matters since the 8 th Meeting of the Parties. The Secretariat will also introduce the draft resolution.	Secretariat	Doc.7.1a/Rev.1 Report Doc.7.1b/Rev.1 Draft Resolution	Report noted. Resolution adopted.
	7.2. Financial and Administrative Matters 2021-2024 The Secretariat will introduce the draft resolution and related budget options proposed.	Secretariat	Doc.7.2a Draft Resolution Doc.7.2b Proposed Budget Options	Resolution adopted. Budget option agreed.
	Break 60 min.			
14:00	5. Strategic and Institutional Issues			
14:00-17:00 incl. breaks	5.1. National Reporting The Secretariat will introduce the proposed amendments to Resolution 8.1. The Chair will seek guidance from the Meeting on whether it is content to use the current questions in the National Reporting form scheduled for the next cycle.	Secretariat	Doc.5.1 Proposed Amendments to Res.8.1 Inf.5.1 National Reporting Form 2016-2019 Inf.5.1b NR Form 2020	Resolution adopted. Guidance given.

Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
14:00-17:00 incl. breaks	5.2. Work Plan for the Advisory Committee and the Secretariat The Secretariat will introduce the draft resolution, including ASCOBANS Work Plan for 2021-2024.	Secretariat	Doc.5.2/Rev.1 Draft Resolution	Resolution adopted.
	5.3. Communication, Education and Public Awareness (CEPA) Plan The Secretariat will present a draft ASCOBANS CEPA Plan for 2021-2024.	Secretariat	Doc.5.3 CEPA Plan	Plan approved.
	5.4. Options for Future Meetings of the Advisory Committee The Secretariat will introduce options for Future Meetings of the Advisory Committee.	Secretariat	Doc.5.4 Options for Future AC Meetings	Format and schedule for future AC Meetings agreed.
	Drafting / Working Groups Potential time for Working Groups to convene to work on draft texts, with the aim of presenting a final draft by Day 5.			
17:00	End of Day 2			

Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
Day 3 - Wednesday, 9 September 2020				
10:00-13:00 incl. breaks	Status updates from Working Groups Chairs of the Working Groups are invited to inform the Meeting of the status of their respective draft documents, and whether an in-session document (Conference Room Paper, CRP) is available for adoption on the ASCOBANS website.	Working Groups	CRPs	Status noted. Guidance given. CRPs adopted.
	6. Further Implementation of the Agreement			
	6.1. Species Action Plans			
	6.1.1. Recovery Plan for Baltic Harbour Porpoise (Jastarnia Plan) Chair of the Jastarnia Group will present progress in implementation of the Jastarnia Plan. Chair of the Jastarnia Group will introduce the draft resolution on Baltic Proper Harbour Porpoise, prepared by the Jastarnia Group.	Ida Carlén	Doc.6.1.1 Draft Res Inf.6.1.1 ICES Advice on Emergency Measures Inf.6.1.1b/Rev.1 Progress Report	Resolution adopted. Report noted.
	6.1.2. Conservation Plan for the Harbour Porpoise Population in the Western Baltic, the Belt Sea and the Kattegat (WBBK Plan) Chair of the Jastarnia Group will present progress in implementation of the WBBK Plan.	Ida Carlén	Inf.6.1.2 Progress Report WBBK Plan	Report noted.
6.1.3. Conservation Plan for Harbour Porpoises in the North Sea (North Sea Plan) Chair of the North Sea Group will present progress in implementation.	Peter Evans	Inf.6.1.3a Progress Report Inf.6.1.3b IMR/NAMMCO workshop report	Report noted.	

Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
	<p>6.1.4. Species Action Plan for the North-East Atlantic Common Dolphin Co-chairs of the Steering Group for the SAP will introduce the proposed amendments to Resolution 8.4.</p>	Sinéad Murphy, Florence Caurant	<p>Doc.6.1.4 Proposed amendments to Res.8.4 Inf.6.1.4 Common Dolphin SAP</p>	Resolution adopted.
	Break 60 min.			
14:00	6.2. Conservation Issues			
14:00-17:00 incl. breaks	<p>6.2.1. Monitoring and Mitigation of Small Cetacean Bycatch Co-chair of the Joint Bycatch Working Group of ACCOBAMS and ASCOBANS will introduce the proposed amendments to Resolution 8.5.</p>	Peter Evans	<p>Doc.6.2.1/Rev.1 Proposed amendments to Res.8.5</p>	Resolution adopted.
	<p>6.2.2. <i>Ecosystem Approach to Examine Effects of Pressures to Small Cetaceans [cancelled since a draft resolution was not ready by the document deadline]</i></p>			
	<p>6.2.3. Marine Debris Lead of the Marine Debris Correspondence Group will introduce the Draft Resolution.</p>	Mark Simmonds	<p>Doc.6.2.3/Rev.1 Draft Resolution Inf.6.2.3a IWC workshop report Inf.6.2.3b ECS workshop report</p>	Resolution adopted.
	<p>Drafting / Working Groups Potential time for Working Groups to convene to work on draft texts, with the aim of presenting a final draft by Day 5.</p>			
17:00	End of Day 3			

Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
Day 4 - Thursday, 10 September 2020				
10:00-13:00 incl. breaks	<p>Status updates from Working Groups Chairs of Working Groups are invited to inform the Meeting of the status of their respective draft documents, and whether an in-session document (Conference Room Paper, CRP) is available for adoption on the ASCOBANS website.</p>	Working Groups	CRPs	Status noted. Guidance given. CRPs adopted.
	<p>6.2.4. Resource Depletion Chair of the Resource Depletion Working Group (WG) will introduce the Draft Resolution.</p>	Graham Pierce	Doc.6.2.4 Draft Resolution Inf.6.2.4 Interim Report of the WG	Resolution adopted. Report noted.
	<p>6.2.5. Small Cetacean Stranding Response Lead of the correspondence group that drafted the proposed amendments to Resolution 8.10, will introduce the <i>Best Practice on Cetacean Post-mortem Investigation and Tissue Sampling</i> and the proposed amendments to Resolution 8.10.</p>	Andrew Brownlow	Doc.6.2.5a Proposed Amendments to Res.8.10 Doc.6.2.5b Best Practice Protocol Inf.6.2.5a Workshop Report	Resolution adopted.
Break 60 min.				
14:00-17:00 incl. breaks	<p>6.2.6. CMS Family Guidelines on Environmental Impact Assessment for Marine Noise-generating Activities The Secretariat will introduce the proposed amendments to Resolution 8.11.</p>	Secretariat	Doc.6.2.6a Proposed Amendments to Res.8.11 Doc.6.2.6b CMS Family Guidelines Inf.6.2.6a TSI to the Guidelines	Resolution adopted.



Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
			Inf.6.2.6b Action Plan Sonar Inf.6.2.6c Noise Mitigation Wind Turbines	
	Drafting / Working Groups Potential time for Working Groups to convene to work on draft texts, with the aim of presenting a final draft by Day 5.			
17:00	End of Day 4			
<i>Drafting / Working Groups (as needed)</i>				

Time	Agenda Item	Presenter / Lead	Documents	Expected Outcomes
Day 5 - Friday, 11 September 2020				
10:00	8. Adoption of Any Documents The Meeting will be invited to adopt any documents. If required, Working Groups will be given a brief opportunity to convene in order to consider the proposals of any drafting groups established that worked in the evening.	Chair	CRPs	Resolutions adopted.
10:00-13:00 incl. breaks	9. Any Other Business Any items flagged for discussion during item 1.4 will be addressed.	Chair		
	10. Date and Venue of the 26th Meeting of the Advisory Committee and the 10th Meeting of the Parties Parties will be invited to make offers for hosting AC26 in 2021 and MOP10 in 2024. The Meeting will be invited to give guidance on suitable dates.	Secretariat		Guidance given.
	11. Close of the Meeting The Meeting is expected to close by 13:00 on Friday, 11 September 2020.	Chair		
13:00	End of Day 5			