

# 1.4. Guidance on formulation of Action Points and Recommendations



- Comes from the Advisory Committee
- Can be directed at Parties, Secretariat, Working Groups – and to AC itself
- Action Points
  - “The Secretariat to...” – not “the AC instructs the Secretariat to...”
  - “The Advisory Committee to draft a resolution...”
- Recommendations
  - “Parties are encouraged to...”
  - “Further work is recommended in developing...” → better formulated as above
- Order
  - Action Point / Recommendation first, then context / background if needed

