

Agenda Item 18.3

Financial and Administrative Issues

Mid-term Report on Budgetary Issues
2022

Document 18.3

Mid-term Report on Budgetary Issues 2022

Action Requested

- Take note
- Comment

Submitted by

Secretariat



MID-TERM REPORT ON BUDGETARY ISSUES 2022

1. This report has been prepared using information provided by CMS Administrative and Finance Management Unit (AFMU).
2. The report contains figures as recorded in the enterprise resource planning system “Umoja” from 1 January to 30 June 2022. The report is presented in euro, after conversion from the US dollar figure reports generated by Umoja and cleared by AFMU. All euro figures are approximations due to variations in the exchange rate between euro and US dollar. All figures are rounded to the next full euro.
3. No voluntary contributions were received in the reporting period during the reporting period.

Income to the General Trust Fund

4. Table 1 below shows contributions to the ASCOBANS General Trust Fund as of 30 June 2022. Pledges are based on Annex 2 of [Resolution 9.6](#).

Table 1. Status of assessed contributions as of 30 June 2022 (in euro)

Party	Pledges	Collections	Unpaid pledges
Belgium	15,209	15,209	0
Denmark	10,263	10,263	0
Finland	7,799	7,799	0
France	45,675		45,675
Germany	45,675	45,675	0
Lithuania	1,315	1,315	0
Netherlands	25,121	25,121	0
Poland	14,857	14,857	0
Sweden	16,784	16,784	0
United Kingdom	45,675	45,675	0
Total	228,373	182,698	45,675

Expenditure of the General Trust Fund

5. Table 2 shows the approved budget for 2022 (as per [Resolution 9.6](#)) and the status of expenditures as recorded in Umoja at 30 June 2022. The table also factors in the carry-over from 2021 of EUR 115,341.
6. A total expenditure of EUR 126,693 has so far been reported for the period from January to June 2022.
7. The balance on the budget line for conservation projects stands at an estimated EUR 30,793. However, all these funds were allocated at AC26 already.

Table 2. Expenditure and balance (in euro)

Budget Item	MOP-approved budget for 2022	Carry-over from 2021 budget	Expenditure as at 30 Jun 2022 ¹	Balance as at 30 Jun 2022
Staff personnel				
Executive Secretary, 3%	6,605	(542)	3,181	2,882
Senior Advisor, 15%	24,396	239	12,336	12,299
Associate Coordination Officer, 75%	101,870	5,245	47,889	59,226
Administrative Assistant, 50%	36,245	3,172	5,735 ²	33,682
Consultants	2,040	2,110	0	4,150
Total	171,156	10,224	69,141	112,239
Travel				
Staff travel	5,520	8,888	3,474 ³	10,934
Experts' travel	1,987	3,871	0	5,858
Total	7,507	12,759	3,474	16,792
Grants out				
Conservation projects	0	65,753 ⁴	34,960 ⁵	30,793
Total	0	65,753	34,960	30,793
Meetings				
Meeting of the Parties	0	0	0	0
Meeting of the Advisory Committee	4,034	0	0	4,034
Meetings of Working Groups	1,020	1,020	0	2,040
Total	5,054	1,020	0	6,074
Expendable & non-expendable equipment				
Office supplies	552	542	0	1,094
Office equipment	918	918	0	1,836
Total	1,470	1,460	0	2,930
Operating costs				
Operation/maintenance computers	221	216	0	437
IT Services	11,261	6,914	4,468	13,707
Operation / maintenance of printers	331	324	0	655
Information material / outreach and education work	1,656	1,624	75 ⁶	3,205
Reference material	132	64	0	196
Website maintenance and development	2,208	1,376	0	3,584
Tel and fax, postage and miscellaneous	1,104	338	0	1,442
Total	16,913	10,856	4,543	23,226
Sub-total	202,100	102,072	112,118	192,054
UN PSC, 13%	26,273	13,269	14,575	24,967
Grand Total	228,373	115,341	126,693	217,021

¹ Estimated expenditure in euro. Conversion rate used was USD 1 = EUR 0.911, the average UN exchange rate for the period from January to June 2022. Totals may be affected by rounding.

² The Administrative Assistant has worked 50% for CMS since August 2021. The August-December 2021 salary was initially charged to ASCOBANS, and the correction was made in March 2022.

³ Coordinator travel to JG18 (Gothenburg, Sweden) and the 2nd Workshop on Management of MPAs for Small Cetaceans (Helsinki, Finland).

⁴ AC26 took place in November 2021, therefore the Secretariat was unable to use funds before end of 2021.

⁵ Instalments regarding the coordination of the harbour porpoise action plans, facilitation of the 2nd Workshop on Management of MPAs for Small Cetaceans, and project 'Status of Iberian harbour porpoise', as agreed by AC26.

⁶ Cost-sharing of the UN Bonn Public Information Clerk position.