

## **ANNEX TO THE RULES OF PROCEDURE FOR THE ASCOBANS ADVISORY COMMITTEE:**

### **OPERATING PROCEDURES FOR VIRTUAL MEETINGS**

*(as adopted by AC26 in 2021)*

#### **With reference to Rule 1: Delegates**

- There will be no limitations on how many delegates of any Party may be present. However, in the interest of efficiency it is recommended that the size of each delegation not exceed 10 connections.

#### **With reference to Rule 2: Observers**

- There will be no limitations on how many delegates of non-Party Range States, Regional Economic Integration Organizations, or observer organizations admitted in accordance with Rule 2 (1) and (2), may be present. However, in the interest of efficiency it is recommended that the size of each delegation not exceed 10 connections.

#### **With reference to Rule 10: Submission of Documents**

- If, after the formal announcement of the meeting dates, a change to online format necessitates a change in start or end dates of up to five days, the document deadline will not change.

#### **With reference to Rule 11: Methods of Voting**

- If voting is called for, the Secretariat will advise Parties on how it will be handled online, taking into account the functionality of the online platform being used, and the nature of the voting method decided upon.
- For the purpose of determining 'presence' under the Rules, it includes remote presence via a video link or telephone.

#### **With reference to of Rule 14: Other Languages**

- Any Party that wishes to provide interpretation into a language other than English, shall inform the Secretariat at least 30 days in advance of the meeting, so that the Secretariat can determine if such a request can be accommodated technically, and if so, make the necessary arrangements.